



**Julia Bortle, Clerk of the Council**

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503 W. Main Street  
Waynesboro, VA 22980  
CITY HALL (540) 942-6669



August 28, 2024

**Mayor**

Lana Williams  
(Ward A)  
540-328-0662

**Vice Mayor**

Jim Wood  
(Ward D)  
540-227-0790

**Council**

Bruce E. Allen  
(Ward B)  
540-451-0217

Terry R. Short, Jr.  
(At Large)  
540-254-0777

Kenny Lee  
(Ward C)  
540-416-2665

Mr. Jeff Fife  
1635 Chatham Road  
Waynesboro, VA 22980

Dear Mr. Fife:

Congratulations on your appointment to the Waynesboro Planning Commission. The City Council adopted your appointment at their August 26, 2024 meeting; an excerpt from the meeting is attached.

You are required to complete a financial disclosure form that is included in this packet. It is required it be on file before you vote at any meeting. Note, however, that the form is always required from all members for the new year and will be provided to all members in January, so you will be required to complete the 2024 form at that time. Please return this form to me as soon as possible. You also have to take your oath of office before voting at any meeting. Please let me know when it is convenient for you to come to my office.

Loyal volunteers help make the city the great place it is. Again, congratulations, and thank you for your interest in serving on the Commission.

Regards,

Julia Bortle, MMC  
Clerk of the Council

*Where Good Nature Comes Naturally*

[www.waynesborova.net](http://www.waynesborova.net)



**WAYNESBORO CITY COUNCIL  
MEETING EXCERPT**

At a Regular Business Meeting of the City Council of the City of Waynesboro, Virginia, held on the 26<sup>th</sup> day of August, 2024, at the time and place established by the City Council for such meetings, at which the following members were present and absent for the matter referred to below:

**PRESENT :** Lana Williams, Mayor  
Jim Wood, Vice Mayor  
Kenny Lee, Council member  
Terry Short, Jr., Council member

**ABSENT:** Bruce Allen, Council member

the following appointment, having been the subject of a Regular Business Meeting of the City Council held on August 26, 2024, was adopted, as it appears in the draft minutes of such meeting as shown below:

**PLANNING COMMISSION APPOINTMENT**

Vice Mayor Wood moved to appoint Mr. Jeff Fife to the Planning Commission for a four-year term ending August 31, 2028. Having been seconded and with no further discussion, the appointment was adopted on a 4-0 vote:

<b>Mayor Williams</b>	<b>Aye</b>	<b>Council member Allen</b>	<b>Absent</b>
<b>Vice Mayor Wood</b>	<b>Aye</b>	<b>Council member Short</b>	<b>Aye</b>
		<b>Council member Lee</b>	<b>Aye</b>

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The undersigned Clerk of Council of the City of Waynesboro, Virginia, certifies that the foregoing constitutes a true and correct extract from the draft minutes of a regular meeting of the Council of the City of Waynesboro, Virginia, held on the 26<sup>th</sup> day of August, 2024. WITNESS my signature and seal of the City of Waynesboro, Virginia, this 26<sup>th</sup> day of August, 2024.

(SEAL)

/s/ Julia Bortle  
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Julia Bortle, MMC, City of Waynesboro, Virginia

VIRGINIA CONFLICT OF INTEREST AND ETHICS ADVISORY COUNCIL



DISCLOSURE OF REAL ESTATE HOLDINGS

Pursuant to subsection G of § 2.2-3115, in each county and city and in towns with populations in excess of 3,500, members of planning commissions and boards of zoning appeals, real estate assessors, and all county, city, and town managers or executive officers shall file this form as a condition to assuming office, and then annually while serving as an officer.

The filing deadline is February 1 for the prior calendar year. Statements may not be dated or submitted prior to January 1.

You must file this form with the clerk of the appropriate local governing body.

You may provide any additional comments you wish to include with this disclosure at the end of the form. Please note that any such comments are a part of your filing and will be available to the public. You may not add attachments as a substitute for properly filling out any part of this form.

**REPORT TO THE BEST OF INFORMATION AND BELIEF** Information required on this Disclosure must be provided on the basis of the best knowledge, information, and belief of the individual filing the Disclosure as of the date of this report.

As a condition for assuming an office, this form constitutes a report of real estate holdings at the time of filing.

**You must sign and date this form upon completion.**

**This Disclosure of Real Estate Holdings is open for public inspection, as required by § 2.2-3115.**

Name:

Selby D Pile

Address:

1635 Chatham Rd, Wagnersboro, VA 22980

Please check one:  Officeholder

Employee

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**FOR OFFICE USE ONLY**

Title of Office or Position Held:

**Virginia Conflict of Interest and Ethics  
Advisory Council**

**DISCLOSURE OF REAL ESTATE HOLDINGS**

Date Received:

Received By:


List all real estate in which you hold an interest. List only that real estate that is located in the county, city, or town in which you are elected, appointed, or employed.

Real Estate Holdings	
Location or Address	Description
1635 Chatham Rd	Personal Residence
360 South Linden Ave	Rental Unit
400 South Linden Ave	Rental Unit # 2 (Duplex)
756 Sherwood Ave Ave	Rental Unit (Duplex)
400 Block Arch Ave	2 lots of land
400 South Linden Ave	2 lots of land

List each business in which you own an interest or from which you receive income that has a primary purpose of owning, developing, or deriving compensation through the sale, exchange, or development of real estate in the county, city, or town in which you are elected, appointed, or employed.

Dealings in Real Estate	
Name of Corporation/Partnership Business Association	Address
Westhull's Realtors LTD	1738 Sedgwick Highway, Fishersville Va
Jelmy D File, Licensed Realtor	Business License in Augusta County

I do solemnly swear that the information provided on this disclosure is complete, correct, and true.

Signature  Date 9/6/24

**Additional Information**

You may provide any additional information you wish to be included with your Disclosure of Real Estate Holdings on this page. Please note any information you provide on this page will become part of

**your Disclosure of Real Estate Holdings and will be open to the public. You MAY NOT add attachments as a substitute for properly filling out any part of this form.**