

## Parks & Recreation

413 Port Republic Road  
Waynesboro, Virginia 22980-3813  
Phone: 540-942-6735  
[parksandrec@ci.waynesboro.va.us](mailto:parksandrec@ci.waynesboro.va.us)

The Waynesboro Department of Parks and Recreation is gearing up for the 2013 Waynesboro Christmas Parade, which will take place on Saturday, December 7<sup>th</sup> at 6:00pm with a makeup date of Monday, December 9<sup>th</sup> at 6:00pm. This year's theme is 'Christmas in Toyland'. The guidelines have been revised this year, so please review them before completing and returning a copy of the parade application to the Parks & Recreation Department.

### Guidelines for Participation

- 1) Entry deadline is Friday, November 15<sup>th</sup> by 5pm. The entry fee for commercial businesses is \$25.00 and must be submitted with your application. Applications returned after the deadline will not be accepted. You must send in an application to be placed in this year's parade. There is no guarantee to be placed just because you were a past participant.
- 2) Every entry **MUST** be lit and/or decorated. Please remember this parade is designed to entertain families, especially children, so try and be creative. You are encouraged to adhere to the parade theme of 'Christmas in Toyland'.
- 3) Any performance along the route, or in front of the judges, must be a moving/ marching routine. **NO STOPPING ALONG THE PARADE ROUTE - WITH THE EXCEPTION OF THE JUDGES STAND AND ONLY FOR A 30 SECOND ROUTINE.** Entries that stop anywhere else along the route may be disqualified for an award.
- 4) **There is to be only one (1) "Santa" in the parade. He will be positioned at the parade end. The City of Waynesboro will designate the "official" parade Santa. DO NOT HAVE ANYONE DRESSED AS SANTA ON YOUR FLOAT OR IN YOUR VEHICLE!**
- 5) There will be a maximum of 10 antique vehicles (MUST be at least 25 yrs. old) in the parade this year. The positions will be awarded to the first ten (10) entries received.
- 6) Car clubs will be limited to four (4) vehicles only. Motorcycle clubs are limited to 12 motorcycles.
- 7) If your float is being pulled by a tractor trailer, ***YOU MUST*** let us know on your application. This is needed to allow ample space in the line up area. There will be a special line-up time for all tractor trailers involved. **Trailers must not exceed 35'.**
- 8) Items such as candy, etc. are not permitted to be thrown from vehicles due to safety issues.
- 9) All entries with animals must have someone following behind to clean up.
- 10) **All parade participants must agree to the policies of Invista while in the parade staging area on Invista Property. Those rules include the prohibition of alcohol, tobacco, and firearms of any kind.**
- 11) Only vehicles listed on the application form are issued parking passes and allowed into the parade. Only vehicles with a parking pass will be allowed down McElroy and in the Invista Parking lot. No other vehicles are allowed in to drop off kids and supplies. Please make sure everyone in your group understands this, parents of children included.
- 12) Participant packets, with parking passes and additional information will be available for pick up at the Parks & Recreation office between Nov. 25 - Dec. 6.

Please contact the Waynesboro Parks & Recreation Department at 942-6735 if you have any questions. Keep these instructions handy during the preparation of your float!

# Application for Waynesboro's 2013 Christmas Parade

Saturday December 7, 2013 at 6 p.m.

Makeup date: Monday December 9, 2013 at 6 p.m.

**This year's theme is 'Christmas in Toyland'**

**Registration Deadline is Friday, November 15 by 5 p.m.**

Name of Organization as it will appear on float: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Detailed description of Entry; (EX: 1 tractor pulling a float with 20-30 kids on back, 6 animals will walk along the side.)

Category (check one):

Commercial Float (\$25.00) \_\_\_\_\_

Commercial-Other (\$25.00) \_\_\_\_\_

Noncommercial Float \_\_\_\_\_

Noncommercial-Other \_\_\_\_\_

**Trophies will be awarded by the judges to the 3 best entries in the 4 categories consisting of:** Commercial Float, Noncommercial Float, Commercial-Other, and Noncommercial-Other. Judges will vote based on the following criteria: spirit (you and your team's excitement), lights (how luminous and colorful), creativity (really standing out from the others), theme participation (making your float or group display the parade theme), and presentation (overall skill and design).

\* Line up information must be picked up at the Parks & Rec. office between Nov. 25 - Dec.6.

\*If you have any questions, please call Spencer Eavers at 942-6735.

\*\*Extended deadline so NO applications taken after 11/15/13.

Liability release:

The undersigned applicant, in consideration of the City's acceptance of the proposal, on behalf of proposer, its agents, attorneys, successors, and assigns, releases, forever discharges, and promises to defend and wholly to indemnify the City, its officers, agents, attorneys, successors and assigns, from and on any and all claims, demands, obligations, liabilities, indebtedness, breaches of contract, breaches of duty or any relationship, breaches of statute and statutory liability, acts, omissions, malfeasance, cause of or causes of actions, debts, sums of money, accounts, compensations, contracts, controversies, promises, damages, costs, losses, expenses, attorneys' fees, and claims for sanctions, of every type, kind, nature, description, or character, and irrespective of how, why and by reason of what fact, which could, might, or may be claimed to exist, of whatever kind or name, arising out of or in any way connected with my participation in the City's Christmas parade or any prior or subsequent activity undertaken pursuant to and under the authority of this application. I grant permission to all of the aforementioned to use any photographs, motion pictures, recordings, or any other record for any legitimate purpose.

Please sign below indicating that you have read all of the above information as well as the information in the parade letter explaining the rules and judging of the 2013 Waynesboro Christmas Parade.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return application to: Waynesboro Department of Parks and Recreation  
413 Port Republic Road  
Waynesboro, VA 22980